

# BOROUGH OF MARKLESBURG

December 1, 2025

Marklesburg Borough Council regular monthly meeting was held at the Borough Building on Monday, December 1st, at 6:30 p.m. Present were council members: Ashley Hicks, Don Nicewonger, Cathy Failor, Brian Sheaffer and. Public present: Wayne Price, Marlin Hunsicker, Deb States.

Council president Ashley Hicks declared a quorum present. Ashley Hicks offered an invocation followed by the Pledge of Allegiance.

It was agreed that Cathy Failor would take the minutes for this meeting.

Minutes of previous Meeting: Minutes of the November meeting were reviewed. Brian Sheaffer made a motion to accept the minutes as written, Don Nicewonger seconded that, and the motion was carried by a voice vote.

Treasurer/Secretary report: There was no treasurer report at this time since we did not have a treasurer.

**Public Comment:** None

**Mayor's Report:** None

**Committee Reports:** There were no committee updates at this time.

**Authority** – The sewer fees were being raised from \$69.00 to \$74.00 for 2026 due to increased costs.

## **Unfinished Business:**

1. Install fencing around recycling dumpster. Update: Commissioner Jeff Thomas did not attend this meeting to further explain their plans. No update was received from Alonso or Jeff Thomas.
2. Post Office Insurance Water Damage. Update: Nothing has been received from the Insurance Company. Cathy will follow up with them.
3. SWIF Audit The insurance company contracts with the auditing firm to audit the Borough to determine their fees for next year. The auditor gives the report to the Insurance Company and the insurance company can advise us of the findings.
4. Road transfer from Raystown Farms Development. Brian Sheaffer will be meeting on December 6th.
5. Ordinances violation(s): Animals/property situation. Update. Deb States advised that the appliances have been removed, the holes in the foundation of the house were repaired, and they continue working on cleaning it up.
6. Road Signs –Update of installation of signs: Brian Sheaffer said that Penn Dot never got back to us on any problems with the signs. Brian stated only one of the signs was clustered with other signs.
7. Road plan budget with PennDOT. Brian Sheaffer will be meeting with Jesse from PennDOT on March 4, 2026 at 9am. Anyone is welcome to join them.
8. Answering Machine follow-up. The price from Brightspeed with Business Voice would be \$169.99 a month. We currently pay \$104.99 per month. It was agreed that we would try the current phone/answering machine and monitor the quality.
9. Ambulance and EMT service concerns & suggestions. Nothing reported.
10. Budget 2026 review/approval. Cathy will send the email to the Daily News and post the proposed 2026 budget. We may need to have a meeting to approve the budget prior to December 31<sup>st</sup>.
11. The Post Office and the Borough Building were vandalized on Wednesday, November 26, 2025 and Thursday November 27, 2025. Two visiting kids ran scooters into the wall in the lobby of the Post Office putting dents and holes in the walls and kicked the wall putting a black boot mark on the wall. Two of the storm windows were broken out. Both were in the back of the building one on the Post Office side and the other on the Borough side. The Pennsylvania State Police were called and two teenagers from North Carolina were identified. It was also identified that the Park, Church of the Brethren, and Dollar General

were victims of vandalism. The Borough met with a contractor to obtain an estimate on the damage to the lobby and the storm windows will be removed and taken to Shopes in Huntingdon for new glass.

12. Secretary Job update. No offers currently.

13. Brian Sheaffer advised that the Apple Alley sign is complete and he has to pick it up.

**New Business:**

1. Request solicitor to attend December meeting. However, he was on vacation at this time.
2. HA Thomson bonding for treasurer is on hold until a secretary/treasurer is hired.
3. Brian Sheaffer made a motion to approve Max Byers for a 5-year term effective 1/1/2026. Don Nicewonger seconded the motion and the motion was carried with a voice vote.
4. Dustin Runk will be contacted and advised he will need general liability insurance coverage when we are advised of the audit results.
5. Brian Sheaffer will work with Yvonne Martin to complete and submit the Community Self-Assessment due for the Flood plain.
6. A motion to adopt the Huntingdon County 2025 Mitigation Plan was made by Don Nicewonger and seconded by Brian Sheaffer. The motion was carried by a voice vote.
7. The municipal study on staffing and HR of the Borough will not be completed at this time.
8. Cathy stated that she was advised before the meeting that the oil was down to a quarter of a tank. She will call Bumgarder, Martins, and Bedford Valley for prices and schedule the delivery before the oil runs out.

Bills: Due to the mail not being opened prior to the meeting. The bills were not listed for December

<b>Bills for November</b>	<b>General Fund</b>	<b>State Fund</b>
Brightspeed (EFT)	\$ 126.40	0
		0
	\$	
Penelec – Street Lighting (EFT)	\$	\$ 465.97
TOTAL		

Bills approved to be paid on a motion by Don Nicewonger, seconded by Brian Sheaffer. Motion carried by voice vote

Communications/Other Business: The month's mail was opened. Deposits were given to Ashley

Being no further business, the meeting was adjourned on a motion by Don Nicewonger and seconded by Brian Sheaffer at 7:30 pm.

Cathy Failor