

# BOROUGH OF MARKLESBURG

December 2, 2024

Marklesburg Borough Council regular monthly meeting was held at the Borough Building on Monday, December 2, 2024 at 6:30 p.m. Present were council members: Ashley Hicks, Brian Sheaffer, Cathy Failor, Brian Hunsicker, Aaron Beaver and Wendi Hunsicker along with former Secretary Mary Lou Showalter and current Secretary Christine Yarnell. Public present: Marlin Hunsicker and Thomas Yarnell.

President Ashley Hicks declared a quorum present Brian Hunsicker offered an invocation followed by the Pledge of Allegiance.

Minutes of the November meeting were reviewed and were approved on a motion by Brian Sheaffer, seconded by Brian Hunsicker.

Treasurer's report: General Fund Checking \$98,358.29; CD \$26,646.46, and State Fund Checking \$24,649.50. Treasurer's report was approved pending audit on a motion by Brian Hunsicker, seconded by Aaron Beaver.

Public Comment: none

Mayor's Report: none

Committee Reports: none

Authority – October meeting reports that after the expenditures and deposits of \$1,909.00 and \$3,603.80, \$26,443.87 remains in the checking as of the October 2024 meeting.

## Unfinished Business:

1. Ditches – Old Mountain Road – Only estimate was received from Runk. After discussion, Runk will be hired to do the job on a motion by Brian Sheaffer, seconded by Brian Hunsicker. Brian Sheaffer will contact Runk.
2. 2025 Budget was voted on and approved on a motion by Brian Sheaffer, seconded by Brian Hunsicker.
3. Road Signs – Brian Sheaffer indicated he had the necessary signs and posts to put them up. He will get this done. Still in progress.
4. Discussion held concerning manhole covers on Diamond Street. Will review the need for risers before paving.

## New Business:

1. Christmas Decorating Contest for next year – Research is needed and suggested having a committee to handle the affair.
2. Pay former secretary for training the new secretary - \$25.00 per hour was approved on a motion by Brian Hunsicker, seconded by Brian Sheaffer.
3. Stiffler/McGraw Contract 2025 – Was passed on a motion by Brian Hunsicker, seconded by Ashley Hicks.
4. Stiffler/McGraw retroactive contract – Was passed on a motion by Brian Sheaffer, seconded by Ashley Hicks.
5. Camper on Diamond Street – Ashley Hicks asked if anybody lived in this camper. Ashley will further investigate.
6. Hazard Mitigation Plan – Two (2) meetings are scheduled at the Smithfield Fire Hall on December 10, 2024 at 3:30 PM and 6:30 PM. Brian Sheaffer to attend one of the meetings.
7. Post Office Entrance –The post office entrance floor will need covered with carpeting. Brian Sheaffer will pickup needed materials/supplies at no more than \$200.00. Approved on a motion by Ashley Hicks, seconded by Cathy Failor.

8. File Cabinet – Permission was asked to purchase another filing cabinet for the office overflow of documents. If reasonably priced it was approved on a motion by Brian Hunsicker, seconded by Brian Sheaffer to purchase 2.
9. Tree Lighting – Cathy Failor said tree lighting is scheduled for the evening of Thursday December 5, 2024. She requested that the boro building be open for Santa. Approved on a motion by Ashley Hicks, seconded by Aaron Beaver.

Bills:

<b>Bills Paid in December</b>	<b>General Fund</b>	<b>State Fund</b>
Brightspeed	\$ 127.21	
Mary Lou Showalter	\$ 219.27	
Penelec – Street Lighting		\$ 405.65
Tom Fouse	\$ 430.00	
The Daily News	\$ 25.45	
Penelec	\$ 252.09	
Stiffler McGraw	\$ 3,152.75	
<b>TOTAL</b>	<b>\$ \$4,206.77</b>	<b>\$ 405.65</b>

Bills approved to be paid on a motion by Brian Hunsicker, seconded by Brian Sheaffer.

Communications/Other Business.

Being no further business, the meeting was adjourned on a motion by Brian Hunsicker, seconded by Brian Sheaffer at 7:24 pm.

Christine Yarnell, Secretary